

# Minutes of the CCG AGM

## University of Warwick

### 12:30pm, 14<sup>th</sup> April 2010

*Chair: Andrew Bond (AB), Secretary/Treasurer: Alex Griffin (AG)*

- 1) **Apologies for absence:** Paul Raithby
- 2) **Minutes of the previous AGM held at the University of Loughborough, 22<sup>nd</sup> April 2009:**  
The minutes were approved.
- 3) **Minutes of the Extraordinary Meeting held at the Autumn CCG Meeting, University of Oxford, 18<sup>th</sup> Nov 2009:**

Prof. Bill Clegg asked what measures are to be taken to ensure that this situation does not arise again? AB replied that the measures to be taken are that members retiring from the Committee before the end of their elected office are to be replaced by co-option only for the remaining period of office. There were no further questions and no objections, and the measures were therefore passed and implemented.

- 4) **Matters Arising:** None.
- 5) **Chairman's Report: (AB)**

**Committee:** several people are leaving the committee at the 2010 AGM: Jonathan Charmant (JC), Alex Griffin (AG), Alex Hamilton (AH), Ross Harrington (RH) and Amber Thompson (AT). All are thanked for their service and wished well. Following approval at the EGM in Nov 2009, Stephen Moggach (SM) and Harriott Nowell (HN) remain on the committee for one further year. A new Secretary/Treasurer and two new Ordinary Members will be elected at the AGM 2010, and the YC group will elect a new representative to be co-opted in place of AH.

**EGM (Oxford, Nov 2009):** an Extraordinary General Meeting was held in Oxford in November 2009. The purpose was to ensure general CCG agreement with our plan to restore a regular changeover of Ordinary Committee Members. Approval was obtained.

**Autumn meeting 2009:** AT is thanked for local organisation of the Autumn Meeting in Oxford. The programme was arranged by Hazel Sparkes (HS) and was well received. Generous sponsorship was received from Rigaku. On-line payment was available for the first time, set up by Richard Cooper, using Google Payments. Over 80% used this method and the total cost to the CCG was 57 pounds.

**Autumn meeting 2010:** the meeting will take place at the Royal Society of Edinburgh on 17 Nov 2010. The local organiser is SM. This prestigious venue has been brought into our expected price range by virtue of SM's RSE fellowship – we are grateful to SM.

**Spring Meeting 2010:** HS and RH represented the CCG on the Programme Committee for the 2010 Spring Meeting. Many thanks to them and also to the individual CCG session chairs.

**ECM, Warwick 2013:** the CCG sends one representative for the organising committee to oversee all chemical aspects of the programme. We are grateful to Sandy Blake for taking this role.

**Prizes:** the CCDC Younger Scientist prize was awarded this year to SM. We are grateful to CCDC for continued support of this valuable prize. All CCG members are encouraged to make nominations for this prize in the closing months of each calendar year. Poster prizes at the Spring Meeting are again sponsored by IUCr and CrystEngComm. We are grateful to both of these for continued support. The CCG also supports one poster prize at each Spring Meeting.

**Honorary Members:** congratulations to Bill Clegg on his well deserved election to Honorary Membership of the BCA.

**CCG Mailing List:** it was discovered last year that ca 30% of the e-mail addresses in the CCG mailing list were either in error or no longer active. Whilst tracking down these problems, a few mails have been sent directly by the Chair to the mailing list. Apologies to anyone that may have received several mails or unwanted mails. All problematic addresses have now been listed and passed to Northern Networking to update the main BCA records. Some corrections have been made, and the majority of the remainder seem to be students that have finished their studies.

## 6) **Secretary/Treasurer's Report: (AG)**

### **Autumn Meeting:**

The main change for the Autumn Meeting was the online registration using Google payments. By doing this we incurred charges of 3.46% + 20p per transaction (£57.32 in charges) – actually cheaper than last year when we used NN online payment and much more flexible. Thank-you to Richard Cooper for his help in setting this up.

83% of people used this method. AG only received 3 cheques to post. (£1416 received online and £240 by post or bank transfer)

We plan to use this method again unless there are objections. None were raised.

Total number of delegates registered 83 (more than last year and 12 signing up for BCA membership)

Price for registration was increased from £25 to £28 for members and from £12.5 to £14 for student/retired etc.

### **Accounts:**

Autumn meeting Profit of £239.27 (slightly less than last year, but still in the right direction).

As of Jan 2010 the amount in the two accounts totalled £6026.70 (although £2479 has been withdrawn since) leaving £3547 in total.

We're still in the situation where we are trying to achieve £4000 in reserve (to cover the turnover of two Autumn meetings – approx £2000 each). If the Autumn meetings are planned in the same way as the past three years, then this will be achieved within two years.

However this does not take into account other outgoings of sponsorship: Namely the Biannual Durham School (£800 last time). AG's personal recommendation is that to preserve funds, the CCG will opt out of sponsoring the Durham school this time round. This should be revised once the target of £4000 has been passed. This was agreed by the AGM.

The Accounts were approved.

## 7) **Elections to the committee: (AB);**

Alexandra Griffin (Secretary/Treasurer), Alex Hamilton (Young Crystallographers Representative), Jon Charmant and Amber Thompson (ordinary members) reached the end of their terms on the committee and stepped down.

Only one person was nominated for each post: **Secretary/Treasurer:** Louise Male (currently an ordinary member) nominated by Simon Coles and seconded by Paul Raithby, **YC rep:** Peter Byrne (co-opted), **Ordinary member:** Paul Raithby nominated by Hazel Sparkes and seconded by Mary Mahon, **Ordinary member:** Peter Wood nominated by Simon Parsons and seconded by Stephen Moggach, **Ordinary member:** Mairi Haddow (co-opted in place of Louise Male).

AB thanked those leaving the Committee for their service and thanked AG for her service as Secretary/Treasurer.

## 8) **Any other Business:** None.